



# WEST SENECA CENTRAL SCHOOL DISTRICT

Administrative Offices • 675 Potters Road • West Seneca, New York 14224-4098

**Matthew J. Bystrak**  
*Superintendent of Schools*

**Jacquie R. Fowler**  
*Assistant Superintendent of Exceptional Education*

**Andrew C. Wnek**  
*Interim Director of Special Education*

Dear West Seneca Families,

We hope this letter finds you and your family well during this unprecedented time. Since school began in September, we have worked diligently on refining our remote model of instruction. Additionally, we began planning for the return to in-person instruction for our students. We have been actively planning for the return of students to campus, especially for our students with special education needs attending our self-contained programs. This letter outlines this plan for our students including the specifics for each individual program and school.

There is a phase-in approach to returning our students to campus, as noted below. This is for the health and safety to allow for the acclimation to our schools. Our first group of students to return to campus is our elementary self-contained classes, including 8:1:1 classes at West Elementary, 6:1:1 and 12:1:1 at Clinton Elementary, and our 15:1 classes at Allendale Elementary. Additionally, our secondary self-contained 6:1:1 and 12:1:1 classes at East Middle School, 6:1:1 and 12:1:1 classes at East Senior High School, and our 12:1:1 class at West Senior High School will return to campus.

Our phase in plan incorporates the following factors: health and safety, continuity of learning, and daily contact time with a special education teacher for each student. Your child's teacher has been in communication with you regarding the option to return to in-person instruction and the option for your child to remain a remote learner. This information has been shared by your child's teacher, therefore, we are planning for your child to attend either in-person or remotely, based upon your communicated choice at that time. However, if at any time you have a desire to move to in-person instruction or change to a fully remote model, please communicate with your child's teacher and/or principal and we will work with each family individually as we know each child's needs may be different.

The schedule for the elementary level transition includes the following:

## Allendale, West Elementary, and Clinton Elementary

	Allendale	West El	Clinton	Clinton
	15:1 classes	8:1:1 classes	12:1:1 class	6:1:1 classes
<b>Start date</b>	11/9/2020	11/9/2020	11/9/2020	11/9/2020
<b>Arrival/ Dismissal Times</b>	8:30-3:00 pm	9:00-3:30 pm	9:00-3:30 pm	9:00-3:30 pm
<b>Teacher</b>	Same/No Change	Same/No Change	Same/No Change	Same/No change
<b>Days of attendance</b>	Monday, Tuesday, Thursday, Friday	Monday, Tuesday, Thursday, Friday	Monday, Tuesday, Thursday, Friday	Monday, Tuesday, Thursday, Friday

The elementary schedule includes Wednesday as a fully remote day for all elementary learners. This will ensure continuity of learning and continue to keep all students working in the remote model, if this model is necessary in the future. It also allows all students to work together as a community one day per week, as all (remote and in-person) learners will be working together.

The schedule for the secondary level transition includes the following:

**East Middle School, West Senior High School, East Senior High School**

	<b>East Middle</b>	<b>East Senior</b>	<b>West Senior</b>
	6:1:1 classes 12:1:1 classes	6:1:1 classes 12:1:1 classes	12:1:1 class
<b>Start date</b>	11/9/2020	11/9/2020	11/9/2020
<b>Arrival/ Dismissal Times</b>	8:00-1:30 pm	7:30-1:30 pm	7:30-1:30 pm
<b>Teacher</b>	Mrs. Bonuito Mrs. Phillips Ms. Amato/ Ms. Mesch Ms. Jankowiak  *your child's teacher may change	Mrs. Centra-Vella Ms. Piegay Mrs. Rappold Mrs. Tobia  *your child's teacher may change	Mrs. Foote
<b>Days of Attendance</b>	Monday- Friday	Monday- Friday	Monday- Friday

Transportation will be provided for students as it would be during the regular school year and as outlined in your child's IEP. Each child that rides the school bus will have their temperature taken by the bus attendant. If you are electing to drive your child to/from school daily, please inform your child's teacher so we can plan accordingly. You will receive separate communication from our transportation department with specifics regarding your child's bus number and times.

**Additionally, we would like to share with you some of the necessary protocols and procedures that will be implemented at each school building:**

\*Visitors will not be allowed in the school. If your child requires specific attention, please communicate the needs with the classroom teacher.

\*Mask wearing is required. If your child has a specific need and is unable to wear a mask, please communicate with your child's teacher and/or your school nurse.

\*Face shields may be worn in addition to masks for our staff. In order for our staff to feel safe and protected, all staff will wear a face mask. Some staff may also wear additional PPE for protection. This may include any, or all, of the following: mask and a face shield, PPE gown, gloves, etc.

\*Each classroom will be cleaned and sanitized during the day and overnight.

\*Each school will have designated drop off and pick up sites that we ask are adhered to for social distancing.

\*If your child experiences any COVID related symptoms, the school nurse will be in communication with you to determine the course of action. Your child may need to be picked up from school in a timely manner to ensure health and safety to all. Your school nurse will be in communication with you if this occurs.

**We ask that you take your child's temperature daily and review the following health questions:**

*\*Have I knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19?*

*\*Have I tested positive through a diagnostic test for COVID-19 in the past 14 days?*

*\*Have I experienced any symptoms of COVID-19 including a temperature of greater than 100.0 F in the past 14 days? Please reference cdc.gov.*

*\*Have I traveled internationally or from a state with widespread community transmission of COVID 19 per the New York State Travel Advisory in the past 14 days?*

If you answer yes to any of the questions, please contact the nurse and keep your child home for at least that day. It is necessary to communicate with the school nurse that your child is ill and to assess the situation. The nurse will discuss the potential return to school with you.

Throughout this process, we will be monitoring the progress of each student, the health and safety of all, and the COVID-19 data in our community. We also ask that you continue to monitor your own child's progress and communicate with your child's teacher as well.

Your child's teacher will be communicating more specific details regarding schedule, and other pertinent information directly with you. However, if you have any questions, please feel free to contact your child's teacher. We look forward to our students returning to campus, as well as, continuing to support our remote students.

Sincerely,

*Mrs. Kristen Frawley*  
Mrs. Kristen Frawley  
Principal, West Elementary

*Mrs. Kimberly McCartan*  
Mrs. Kimberly McCartan  
Principal, Clinton Elementary

*Dr. Holly Quinn*  
Dr. Holly Quinn  
Principal, Allendale Elementary

*Dr. Sharon Loughran*  
Dr. Sharon Loughran  
Principal, East Middle School

*Mr. Jason Winnicki*  
Mr. Jason Winnicki  
Principal, East Senior High

*Mr. John Brinker*  
Mr. John Brinker  
Principal, West Senior High School

*Mr. Andrew Wnek*  
Mr. Andrew Wnek  
Director of Special Education

*Mrs. Jacquie Fowler*  
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Assistant Superintendent of Exceptional Education